

(b) (6)

Attendees	Name <E-mail>	Attendance
	Boylan, Thomas <Boylan.Thomas@epa.gov>	Organizer
	Katims, Casey <Katims.Casey@epa.gov>	Required
	Haman, Patricia <Haman.Patricia@epa.gov>	Required
	Bowles, Jack <Bowles.Jack@epa.gov>	Required

▲ **Time** 12:30 PM – 1:00 PM
Subject Meet/Greet (Casey Katims)
Location Microsoft Teams Meeting
Show Time As Busy
Cell: 202.494.4609

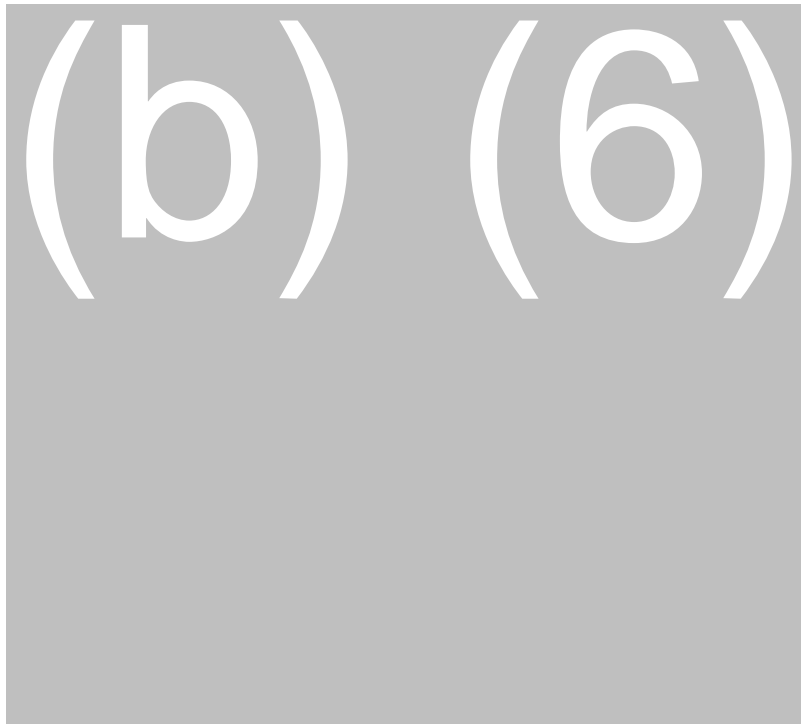
Microsoft Teams meeting

Join on your computer or mobile app

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support of FOIA and eDiscovery activities.



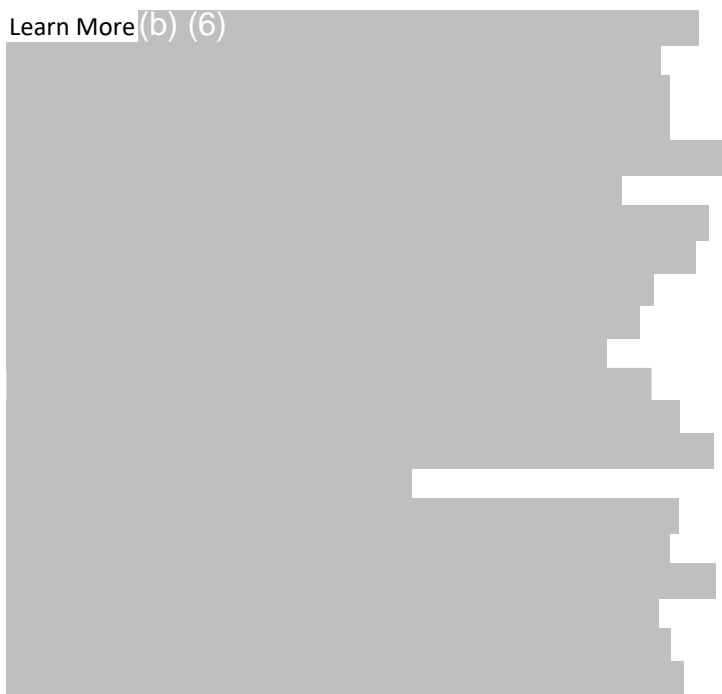
Attendees	Name <E-mail>	Attendance
	Bowles, Jack <Bowles.Jack@epa.gov>	Organizer
	DaniaR@astswmo.org <DaniaR@astswmo.org>	Required
	Charles Reyes <charlesr@astswmo.org>	Required
	Kerry Callahan <KerryC@astswmo.org>	Required
	Katims, Casey <Katims.Casey@epa.gov>	Required

▲	Time	2:30 PM – 3:00 PM	
	Subject	EPA-WH Check In	
	Location	Casey to call Julie: (b) (6)	
	Show Time As	Busy	
		Casey cell: (202) 494-4609	
	Categories	External Meeting	
	Attendees	Name <E-mail>	Attendance
		Katims, Casey <Katims.Casey@epa.gov>	Organizer
		Rodriguez, Julie C. EOP/WHO	Required
		(b) (6)	
		Silva, Nezly E. EOP/WHO (b) (6)	Required

▲	Time	3:00 PM – 3:30 PM
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consenting to abide by the agency's terms of use. In addition, you acknowledge that content you post may be collected and used in support of FOIA and eDiscovery activities.

Learn More (b) (6)



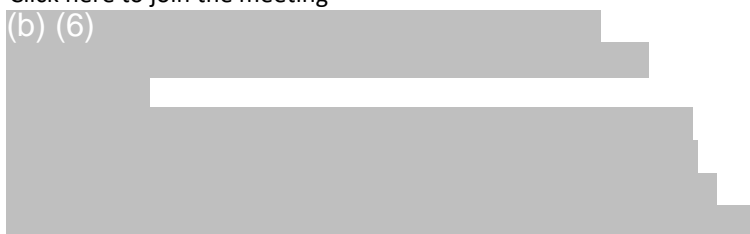
Attendees	Name <E-mail>	Attendance
	Murchie, Peter <Murchie.Peter@epa.gov>	Organizer
	Katims, Casey <Katims.Casey@epa.gov>	Required

▲ **Time** 4:00 PM – 4:30 PM
Subject EPA State and Local Twitter Account
Location Microsoft Teams Meeting
Show Time As Busy
Cindy Walke will be resetting the account password, and we will show you in the meeting how we will manage the account via Salesforce.

Microsoft Teams meeting

Join on your computer or mobile app

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[REDACTED]

>

(b) (6)

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: Katims, Casey <Katims.Casey@epa.gov
<mailto:Katims.Casey@epa.gov> >
Sent: Tuesday, February 23, 2021 10:42 AM
To: Widener, Charles (Chuck) <Widener.Charles@epa.gov
<mailto:Widener.Charles@epa.gov> >
Cc: Richardson, RobinH <Richardson.RobinH@epa.gov
<mailto:Richardson.RobinH@epa.gov> >
Subject: RE: EPA State and Local Twitter Account

No worries, thank you Chuck! I should have time later in the afternoon if that works for you today.

From: Widener, Charles (Chuck) <Widener.Charles@epa.gov
<mailto:Widener.Charles@epa.gov> >
Sent: Tuesday, February 23, 2021 9:58 AM
To: Katims, Casey <Katims.Casey@epa.gov
<mailto:Katims.Casey@epa.gov> >
Cc: Richardson, RobinH <Richardson.RobinH@epa.gov
<mailto:Richardson.RobinH@epa.gov> >
Subject: RE: EPA State and Local Twitter Account

Hi Casey, I'll get on your calendar today so we can sync. Apologies for the delay.

Chuck Widener

Director, Office of Web Communications

Office of Public Affairs

US Environmental Protection Agency

1200 Pennsylvania Avenue, N.W.

Mail Code: 1703A, Washington, D.C. 20460

Tel: 202-564-8403 | widener.charles@epa.gov
<mailto:widener.charles@epa.gov>

From: Katims, Casey <Katims.Casey@epa.gov

<mailto:Katims.Casey@epa.gov> >
Sent: Tuesday, February 23, 2021 9:27 AM
To: Widener, Charles (Chuck) <Widener.Charles@epa.gov
<mailto:Widener.Charles@epa.gov> >
Cc: Richardson, RobinH <Richardson.RobinH@epa.gov
<mailto:Richardson.RobinH@epa.gov> >
Subject: RE: EPA State and Local Twitter Account

Chuck, just checking in to see if there's a good time for you today or tomorrow?

Thanks!

From: Katims, Casey
Sent: Sunday, February 21, 2021 5:15 PM
To: Richardson, RobinH <Richardson.RobinH@epa.gov
<mailto:Richardson.RobinH@epa.gov> >; Grantham, Nancy
<Grantham.Nancy@epa.gov <mailto:Grantham.Nancy@epa.gov> >
Cc: Widener, Charles (Chuck) <Widener.Charles@epa.gov
<mailto:Widener.Charles@epa.gov> >; Hamilton, Lindsay
<Hamilton.Lindsay@epa.gov <mailto:Hamilton.Lindsay@epa.gov> >
Subject: RE: EPA State and Local Twitter Account

This is great – thank you both!

Chuck, let me know when is good for you to connect.

Really appreciate everyone's help on this.

From: Richardson, RobinH <Richardson.RobinH@epa.gov
<mailto:Richardson.RobinH@epa.gov> >
Sent: Sunday, February 21, 2021 4:27 PM
To: Grantham, Nancy <Grantham.Nancy@epa.gov
<mailto:Grantham.Nancy@epa.gov> >
Cc: Katims, Casey <Katims.Casey@epa.gov
<mailto:Katims.Casey@epa.gov> >; Widener, Charles (Chuck)
<Widener.Charles@epa.gov <mailto:Widener.Charles@epa.gov> >;
Hamilton, Lindsay <Hamilton.Lindsay@epa.gov
<mailto:Hamilton.Lindsay@epa.gov> >
Subject: Re: EPA State and Local Twitter Account

Thank you Nancy!

Robin H Richardson

DAA/OCIR

202-564-3358 (desk)

703-581-5814 (cell)

On Feb 21, 2021, at 4:23 PM, Grantham, Nancy
<Grantham.Nancy@epa.gov <mailto:Grantham.Nancy@epa.gov> >
wrote:

All – talked with Chuck and Robin. Since Casey will be the only user on this account, we think it best to update the password info. Chuck can help do that and OPA would have it in case of an emergency and for recordkeeping as well.

Casey, Chuck is happy to assist you in getting this up and running asap.

Thanks all

ng

Nancy Grantham

Principal Deputy Associate Administrator

Environmental Protection Agency

Office of Public Affairs

202-564-6879 (desk)

202-253-7056 (cell)

grantham.nancy@epa.gov <mailto:grantham.nancy@epa.gov>

From: Katims, Casey <Katims.Casey@epa.gov
<mailto:Katims.Casey@epa.gov> >

Sent: Wednesday, February 17, 2021 10:53 AM
To: Grantham, Nancy <Grantham.Nancy@epa.gov
<mailto:Grantham.Nancy@epa.gov> >; Widener, Charles (Chuck)
<Widener.Charles@epa.gov <mailto:Widener.Charles@epa.gov> >;
Hamilton, Lindsay <Hamilton.Lindsay@epa.gov
<mailto:Hamilton.Lindsay@epa.gov> >
Subject: RE: EPA State and Local Twitter Account

Thanks, all – appreciate the help! Credentials are below. We are excited by the possibility of increasing its impact and usefulness in connecting with state/local elected officials, amplifying our relations with state and local government partners, and getting the word out about how EPA's work will help states, cities, counties etc. Focus would still be on RT'ing things and/or re-using approved content from other channels.

Handle: @EPASStateLocal

Email: (b) (6)

PW: (b) (6)

Would be great if we could get it approved and running in time for Secretary Regan's confirmation, as we're anticipating some good content from our state/local partners congratulating him and welcoming him to the agency, which would be great to amplify next week.

Happy to chat more!

Casey

From: Grantham, Nancy <Grantham.Nancy@epa.gov
<mailto:Grantham.Nancy@epa.gov> >
Sent: Wednesday, February 17, 2021 10:33 AM
To: Widener, Charles (Chuck) <Widener.Charles@epa.gov
<mailto:Widener.Charles@epa.gov> >; Hamilton, Lindsay
<Hamilton.Lindsay@epa.gov <mailto:Hamilton.Lindsay@epa.gov> >;
Katims, Casey <Katims.Casey@epa.gov
<mailto:Katims.Casey@epa.gov> >
Subject: RE: EPA State and Local Twitter Account

Hi all – there are several chains on this topic .. trying to bring them all together .. will do shortly so we can get answers and process in place –

as always – chuck is happy to help thanks ng

Nancy Grantham

Principal Deputy Associate Administrator

Environmental Protection Agency

Office of Public Affairs

202-564-6879 (desk)

202-253-7056 (cell)

grantham.nancy@epa.gov <mailto:grantham.nancy@epa.gov>

From: Widener, Charles (Chuck) <Widener.Charles@epa.gov
<mailto:Widener.Charles@epa.gov> >
Sent: Wednesday, February 17, 2021 10:31 AM
To: Hamilton, Lindsay <Hamilton.Lindsay@epa.gov
<mailto:Hamilton.Lindsay@epa.gov> >; Grantham, Nancy
<Grantham.Nancy@epa.gov <mailto:Grantham.Nancy@epa.gov> >;
Katims, Casey <Katims.Casey@epa.gov
<mailto:Katims.Casey@epa.gov> >
Subject: RE: EPA State and Local Twitter Account

Hi Lindsay,

I'm adding Nancy. I believe we have a meeting on this tomorrow.
We've been trying to find out who has the credentials for this account
because they were never shared with OPA.

We will take a closer look at the account. If it's just retweets, I would
not recommend bringing it into Social Studio, but I'm not entirely sure
what OCIR has planned for the account overall. It has less than 400
followers, so I think we really need to analyze its impact and
usefulness.

Casey, can you share the credentials with me? OPA manages all the
account login info and passwords for EPA social media accounts.

Best,

Chuck

Chuck Widener

Director, Office of Web Communications

Office of Public Affairs

US Environmental Protection Agency

1200 Pennsylvania Avenue, N.W.

Mail Code: 1703A, Washington, D.C. 20460

Tel: 202-564-8403 | widener.charles@epa.gov
<<mailto:widener.charles@epa.gov>>

From: Hamilton, Lindsay <Hamilton.Lindsay@epa.gov>
<<mailto:Hamilton.Lindsay@epa.gov>> >
Sent: Wednesday, February 17, 2021 10:17 AM
To: Widener, Charles (Chuck) <Widener.Charles@epa.gov>
<<mailto:Widener.Charles@epa.gov>> >
Cc: Katims, Casey <Katims.Casey@epa.gov>
<<mailto:Katims.Casey@epa.gov>> >
Subject: EPA State and Local Twitter Account

Hey Chuck,

Casey in OCIR found and is interested in using this Twitter account, but wanted to make sure it fell under our official protocol.

(b) (6)



Can you confirm whether this is in compliance as an official EPA account? Casey has login credentials and is interested in starting to use it.

Also wondering about the approvals process and Salesforce stuff. He mostly wants to RT things.

Thanks very much,

Lindsay

Lindsay Hamilton

Associate Administrator, Public Affairs

Environmental Protection Agency

Hamilton.Lindsay@epa.gov <mailto:Hamilton.Lindsay@epa.gov>

202-510-3515 (mobile)

Newsroom <<https://www.epa.gov/newsroom>> | she/her

Attendees	Name <E-mail>	Attendance
	Widener, Charles (Chuck) <Widener.Charles@epa.gov>	Organizer
	Katims, Casey <Katims.Casey@epa.gov>	Required
	Walke, Cynthia <Walke.Cynthia@epa.gov>	Optional



Time 4:30 PM – 5:00 PM
Subject Lead Region
Location Microsoft Teams Meeting
Attachments Lead Region Memo - February 2021.docx
Show Time As Busy
Lead Region Discussion Topics:

- * Messaging for DRAFT Transition Memo to Senior Leadership
- * Timeline
- * Implementation Plan
- * Lead Region Intranet Site
- * HR Hiring Package

Microsoft Teams meeting